



## INFORMATION BULLETIN 2020-10

Issue 02

Date of Issue: June 29, 2020

### SUBJECT:

IACT VIRTUAL TRAININGS IN JULY-2020

Name	Dates	Duration
UAE GCAA CAR M Continuing Airworthiness	5 <sup>th</sup> to 6 <sup>th</sup> -July- 2020	2 Days
Introduction to Aviation	7 <sup>th</sup> to 9 <sup>th</sup> -July- 2020	3 Days
Airport Operations	12 <sup>th</sup> to 14 <sup>th</sup> -July- 2020	3 Days
Efficiency and Time Management	15 <sup>th</sup> to 16 <sup>th</sup> -July- 2020	2 Days
Human Factors (Module 9)	22 <sup>nd</sup> to 23 <sup>rd</sup> -July- 2020	2 Days

Registration – [www.iact.ae](http://www.iact.ae)

### REFERENCE PUBLICATIONS:

N/A

### REASON:

In alignment with the preventive and precautionary measures taken by the UAE, due to the recent spread of COVID19, and our belief that the safety of our customers is our priority. IACT in its aim to develop human resources and ensure availability of qualified and competent aviation professionals, we are providing Virtual courses.

### INFORMATION:

#### UAE GCAA CAR M Continuing Airworthiness Virtual Training

#### Brief:

This course provides delegates with an introduction to high-level applicable regulations including the role of UAE GCAA and Continuing Airworthiness. Along with it also provides a review of GCAA CAR M, its Subparts and guidance material.

#### Suitable for:

- Individuals working in/with oversight of the Continuing Airworthiness Management of all aircraft types
- It is equally suitable for both commercial and non-commercial owners and operators

#### Key Topics:

- GCAA CAR M overview, its Subparts and guidance material
- Applicability of CAR M
- Detailed review of CAR M Subparts B, C, D, F, G, H and I
- The CAMO, the CAME and ARC Personnel



- Practical examples of CAR M implementation and how to avoid potential problems
- The Airworthiness Review Certificate (ARC) and the Controlled Environment
- CARM Requirements for the Authority

### **Introduction to Aviation Virtual Training**

#### **Brief:**

The 3- day intensive course provides a comprehensive understanding of the aviation industry and the interaction of the different stakeholders who ensure safety and efficiency , allowing participants to expand their knowledge and enhance their careers within the aviation, and in particular, airline operations

#### **Suitable For:**

This course is open to all industry newcomers and professionals seeking position in:

- Airlines
- Civil Aviation Authorities
- Air Navigation Service Providers
- Airports

#### **Key Topics:**

##### **Theme 1**

- Historical Perspective – Air Transport Growth – Significance of Aviation
- Aviation Infrastructure
- Legal and Regulatory Framework
- International Aviation Bodies: ICAO-IATA-ACI-CANS
- Challenges in Aviation

##### **Theme 2**

- Aviation Infrastructure
- Aviation stakeholders: Airports
- Operators
- Air Traffic Management and Air Navigation Services
- Ground Handling Organizations
- Maintenance Organizations

##### **Theme 3**

- Aviation Safety
- Aviation Security
- Passenger Rights
- Aviation and the Environment
- The Future of Aviation
- Case study / Exercise

### **Airport Operations Virtual Training**



**Brief:**

A 3- day intensive course providing a structured and practical introduction to the complex aspects of airport operations. Participants will obtain a comprehensive understanding of the airport key processes and safety practices which will allow them to move ahead with the aviation operational and management application.

**Suitable for:**

- Airlines
- Civil Aviation Authorities
- Air Navigation Service Providers
- Airports

**Key Topics:**

**Theme 1**

- Airport – Aerodrome?
- Introduction to Annex 14
- Aerodrome Functional Domain: Landside – Terminal - Airside
- Components and Process of Terminal Operations
- Components and Process of Airside Operations, Ground Handling Ops, Cargo Handling

**Theme 2**

- Facilitation
- Apron - Airfield Operations
- Safety Management System
- Security Management System

**Theme 3**

- Emergency Planning
- Environmental Operations Management
- Wildlife Hazard Management
- Case study / Exercise

**Efficiency and Time Management Virtual Training**

**Brief:**

This course aims at boosting individual's productivity levels in a fast growing era and busy operating environments.

**Suitable For:**

- All individuals wishing to manage their time more efficiently, maximize productivity and improve their work habits

**Key Topics:**

- The philosophy for ultimate productivity.
- Characteristics of a productive individual.
- Time Management Productivity Model.



- Time management killers and ways to defeat them.
- Proven productivity and time management techniques

### **Human Factors (Module 9) Virtual Training**

#### **Brief:**

The delegates will gain a comprehensive overview of the effect and management of Human Factors in aviation. The operational Human Factors knowledge gained on this course can also be applied to safety investigation activities the study of Human Factors is about understanding human behavior and performance. Human Factors knowledge is used to optimize the fit between people and the systems in which they work in order to improve safety and performance. This course will cover the UAE GCAA Module 9 syllabus.

**Note-** This course will also help delegates to appear for GCAA Module 9 examination

#### **Key Topics:**

- General/Introduction to human factors
- Safety Culture/Organizational factors
- Human Error
- Human performance & limitations
- Environment
- Procedures, information, tools and practices
- Communication
- Teamwork
- Professionalism and integrity
- Organization's HF program

#### **Contact for more information:**

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