



## INFORMATION BULLETIN

**No. 10/2013**

<b>SUBJECT</b>	<b>: INDUSTRY SPONSORED DUTY TRAVEL BY GCAA OFFICIALS</b>
<b>ORIGINATOR</b>	<b>: AVIATION SAFETY AFFAIRS SECTOR</b>
<b>ADDRESSED TO</b>	<b>: AVIATION INDUSTRY</b>
<b>DATE</b>	<b>: 23 OCTOBER 2013</b>

### 1. PURPOSE

This information bulletin (IB) is issued to highlight the change in Per-diems entitlement for industry sponsored travels by GCAA officials.

### 2. EFFECTIVE DATE

23 OCTOBER 2013

### 3. CANCELLATION

IB 30/2007 for GCAA officials of Aviation Safety Affairs Sector only.

### 4. APPLICABILITY

The IB applies to all industry travels by the GCAA officials of Aviation Safety Affairs Sector. This IB is to be read in conjunction with IB 07/2011

### 5. REQUIREMENTS

In line with the U.A.E Federal Government new HUMAN RESOURCES REGULATION FOR THE INDEPENDENT FEDERAL ENTITIES, the traveling and Representation allowance policy for all GCAA officials of Aviation Safety Affairs Sector travelling under the expenses of the industry has changed. The entitlement will be as follows:

1. Business class return air ticket.



2. Per-diem allowance of 2500 AED multiplied by the number of days of the mission. For the purpose of determining the number of days of the mission, departures commencing in any part of the day before midnight are to be counted as one full day of the travel mission. In addition, arrivals to the UAE during any part of the day after midnight is to be calculated as one full day of the mission. UAE time is to be used as a reference.

**Mr. Ismaeil Mohammed Al Blooshi**

**Assistant Director General, Aviation Safety Affairs Sector**