



INFORMATION BULLETIN 08/2012

SUBJECT	:	MAINTENANCE ORGANISATION WHICH DO NOT HOLD EASA APPROVAL OR ORGANISATIONS WHICH ARE BASED IN THE USA.
ORIGINATOR	:	AIRWORTHINESS DEPARTMENT
STATUS	:	MANDATORY
ADDRESSED TO	:	U. A. E. OPERATORS
DATE	:	23 AUGUST 2012

The intent of this Information Bulletin is to provide guidance to the industry to streamline and clarify the approval process of organisations which do not hold EASA approval or organisations which are based in the USA.

These Organisations which are providing maintenance services to UAE registered aircraft and its components shall submit the following information and documents:

- NAA/FAA approval certificate;
- Maintenance Organisation Manual/Station Repair Manual;
- The availability of suitable facility for the required work;
- Submit a GCAA MOE in accordance with CAR145.70 requirement;
- The Certifying staff compliance with the requirements of Appendix IV to CAR 145;
- The certifying staff company Approval/Authorization which shall detail the extent of the authorization;
- Proof of training of the operator's procedure;
- Applicable tooling/equipment/spares required to perform the required maintenance;
- Maintenance data and related documents;
- Maintenance staff awareness of operators' procedures.



The GCAA operator or the organization responsible for the Continued Airworthiness Management shall carry out an audit on the contracted FAR145 to verify the contracted maintenance organization capability and scope of approval (aircraft type/ rating/capability), and compliance with the above mentioned requirements.

The operator or the organization responsible for the Continued Airworthiness Management shall issue a recommendation letter after the audit/assessment closure, this endorsement shall serve as confirmation of the compliance and to support the organization application, but this shall not substitute the need for a GCAA to carry out an audit for which prior notice shall be served.

Failure to submit the recommendation letter or the submission/fulfillment of the requirement mentioned in this IB may delay and hamper the approval process.

For/Director - Airworthiness
Omar Ahmad Bin Ghannam

