



## INFORMATION BULLETIN NO.18/2010

<b>SUBJECT</b>	:	<b>LICENSING OF AIR TRAFFIC CONTROLLERS</b>
<b>ORIGINATOR</b>	:	<b>LICENSING AND AEROMEDICAL</b>
<b>STATUS</b>	:	<b>INFORMATION</b>
<b>ADDRESSED TO</b>	:	<b>ALL ATC SERVICE PROVIDERS, ALL AIR TRAFFIC CONTROLLERS, ATC TRAINING ORGANIZATIONS.</b>
<b>DATE</b>	:	<b>22 JULY 2010</b>

### 1. PURPOSE

The objective of this Information Bulletin is to inform all UAE ATC Service Providers, Aerodrome Operators, Air Traffic Controllers and ATC Training Organizations that the GCAA Licensing and Aeromedical has taken over the responsibilities for the Licensing of Air Traffic Controllers in the capacity of the GCAA Licensing Authority as required and in compliance with ICAO Annex 1 (Personnel Licensing).

### 2. SCOPE

The GCAA Licensing and Aeromedical shall; as required under the Standards of ICAO Annex 1 perform the following functions with regard to the Licensing of Air Traffic Controllers:

- a) Assessment of an applicant's qualifications to hold a licence or rating;
- b) Issue and endorsement of licences and ratings;
- c) Designation and authorization of approved persons;
- d) Approval of training courses;
- e) Approval of the use of flight simulation training devices and authorization for their use in gaining the experience or in demonstrating the skill required for the issue of a licence or rating; and
- f) Validation of licences issued by other Contracting States.

Please note that all applications regarding ATC Licensing should be submitted to either Abu Dhabi or Dubai Licensing and Aeromedical. The applications must be complete in all respects as required under the existing regulations and are required to be submitted along with the prescribed fee for the desired licensing action.

Licensing actions on the ATC Licences shall not be processed unless the submitted documents meet the requirements of the regulations and are submitted with the required fee.

The ATS Units shall be required to coordinate with the GCAA Licensing and Aeromedical and have the ATC Licensing documents and medical certificates picked up personally or through a registered Courier Company from the respective Abu Dhabi or Dubai Licensing and Aeromedical as per the details below:

- a) ATC units in the northern emirates shall collect their licensing documents and medical certificates from the Dubai GCAA Office.
- b) ATC units in the southern emirates shall collect their licensing documents and medical certificates from the Abu Dhabi GCAA Office.

ATS Units shall ensure that while applying for a medical certificate the Air Traffic Controllers mention the ATC facility he is employed with.

The following email has been exclusively designated for all correspondence relating to Licensing of Air Traffic Controllers:

**atclicensing@gcaa.ae**

  
  
**WALID GHANIM AL GHAITH**  
**CHIEF OF LICENSING & AEROMEDICAL**