

## INFORMATION BULLETIN 12/2008

SUBJECT	: ADDITIONAL REQUIREMENTS WITH RESPECT TO HANDLING OF DANGEROUS GOODS CARRIED UNDER SPECIAL PROVISION(S)
ORIGINATOR	: DEPARTMENT OF AVIATION SAFETY & SECURITY
STATUS	: MANDATORY
ADDRESSED TO	: U. A. E. AIRPORT AND OPERATORS/ GROUND HANDLING AGENTS / FREIGHT FORWARDERS
DATE	: SUNDAY, NOVEMBER 02ND, 2008

As you are aware, the Operator must ensure information about dangerous goods that to be loaded on a flight is communicated to Load Control staff of the flight who subsequently passes the information to the pilot-in-command on a NOTOC form.

As per ICAO Technical Instructions for the Safe Transport of Dangerous Goods by Air (Ref. Chapter 4.1.1.j) and as per IATA Dangerous Goods Regulations (Ref. Section 9.5.1.1.1.i) ***“The operator of an aircraft in which dangerous goods are to be carried must provide the pilot-in-command as soon as practicable prior to departure of the aircraft, with accurate and legible written or printed information concerning dangerous goods that are to be carried as cargo. This includes information about dangerous goods loaded at a previous departure point and which are to be carried on the subsequent flight. This information must include (where applicable) an indication that the dangerous goods are being carried under a state exemption”.***

Therefore, we would like to emphasis compliance with the requirement in bold above is essential and hence you are kindly requested to adhere to the following;

1. Revise the **Notification to Captain form** to;

- Include a Special Provision column (SP No.), to reflect the Special Provision number that applies to the particular dangerous goods consignment aboard the aircraft (where applicable).
- Include Approver (State or Operator) column, to identify the approver name and the approval reference number, if any (whether the dangerous goods consignment

exempted by GCAA solely, the Operator solely and or exempted by both the GCAA and the Operator).

2. Revise the Documentation part of the **Dangerous Goods Acceptance Checklist** for Radioactive and Non-Radioactive material (consider indications of “yes” “no” “not applicable”), to alert the Operator or the Ground Handling Agent’s Dangerous Goods Acceptance Staff about this operational requirement.
3. A statement that the approval or exemption is attached to the declaration form if the consignment is being shipped under any governmental or operator authorization must be reflected in the authorization column of the **Shipper’s Declaration (the DGD)** along with the approval reference number.

**IMPORTANT NOTES:**

- Authorizations, approvals and or exemptions which must accompany the Shipper’s Declaration and which are in a language other than English, must be accompanied by an accurate translation in English.
- Operators shall ensure the existing Notification to Captain form (NOTOC) and the Dangerous Goods Acceptance Checklist for Radioactive and Non-Radioactive Material are revised accordingly, in order to comply with this Operational Safety requirement.
- Flight Operations, Airport Services and Cargo divisions of the Airline(s) and Ground Handling Agent(s) should ensure such requirement is incorporated in their Standard Operating Procedures, for compliance and implementation.
- As per UAE DG variations (AEG-02), Dangerous Goods must be accepted from GCAA DG certified Freight Forwarder or Cargo Agent ONLY. Therefore, Freight Forwarder(s) and or the Cargo Agent(s) is fully responsible to ensure accurate/ correct declaration of dangerous goods consignment(s) offered for transport by air. Where applicable, must provide all necessary documents that the Operator or the Ground Handling Agent’s dangerous goods acceptance staff may find it necessary, for him/ her to decide whether to accept or reject the dangerous goods consignment(s).

**This operational requirement will take effect from 01<sup>st</sup> Jan 2009.**

Therefore, please take this opportunity to review your current dangerous goods procedures, documentations and forms used for transport of dangerous goods, to ensure it is updated as per the latest ICAO Technical Instructions for the Safe Transport of Dangerous Goods by Air and the IATA Dangerous Goods Regulations.

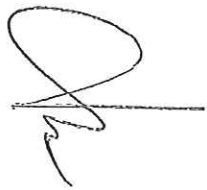
This is URGENT and IMPORTANT. Therefore, cases of non conformance will be taken up strongly with the erring Air Operator(s) or Ground Handling Agent(s).

Compliance will be monitored and hence please instruct all Dangerous Goods Acceptance staff, to approach the matter with utmost care and responsibility.

Please disseminate this information to all concerned, for strict compliance and implementation.

Thank you in advance for your utmost vigilance in this regard.

Yours truly,



**AWS AL KHANJARI**  
**DIRECTOR, AVIATION SAFETY & SECURITY**