

INFORMATION BULLETIN 30/2007

SUBJECT	: GCAA TRAVELLING & REPRESENTATION ALLOWANCE
ORIGINATOR	: OFFICE OF THE DIRECTOR GENERAL
STATUS	: INFORMATIVE
ADDRESSED TO	: ALL INDUSTRIES
DATE	: TUESDAY, 25TH DECEMBER 2007

In line with the UAE Fedral Government policy toward development and harmonization of procedures of all governmental departments and authorities and due to the universal rise in livelihood, the GCAA has decided to change the Traveling & Representation Allowance Policy for all GCAA staff traveling under the expenses of the industry.


GCAA staff required to travel for business or to attend training courses/seminars are entitled to:

1. Business class return air ticket.
2. Per-diem allowance of **2000 AED** calculated on a 24 hours basis, with a minimum of 6 hours.

Note: The above policy came in to effect as of 1st July 2007

All companies are required to adhere to this change for future travel planning.

Regards,


MOHAMMED ABDULLA AL SALAMI
DEPUTY CHAIRMAN OF THE BOARD /
DIRECTOR GENERAL

