



## INFORMATION BULLETIN 14/2007

<b>SUBJECT</b>	<b>: e-SUBSCRIPTION FORM</b>
<b>ORIGINATOR</b>	<b>: REGULATION &amp; INVESTIGATION SECTION</b>
<b>STATUS</b>	<b>: INFORMATIVE</b>
<b>ADDRESSED TO</b>	<b>: AVIATION INDUSTRY</b>
<b>DATE</b>	<b>: MONDAY, 9<sup>TH</sup> APRIL 2007</b>

### INTRODUCTION:

As part of the continues development within the Regulation & Investigation Section to provide an effective and efficient system that would enhance the type of services provided to the Aviation Industry, an e-Subscription Form has been introduced to facilitate the purchasing of the Civil Aviation Regulations (CARs).

This e-form will enable the industry to subscribe and submit their application online. All information related to the subscriber will be sent immediately to the Regulation & Investigation Section in order to complete the process for obtaining the CARs CD.

This is phase one of the project upon the completion of phase two, applicants will be able to complete the financial process online as well.

### GUIDANCE ON USING e-SUBSCRIPTION FORM:

- (a) The applicant shall complete the form making sure that all required fields are filled.

- (b) Once the form is submitted the payment of the required fees (1200 Dhs or 327 USD) shall be made to the GCAA

*NOTE:*

1. *Payment information is addressed in the printed form.*
2. *It is important to provide a correct email address which would be the media the GCAA will use to communicate with the subscriber for future correspondence and amendment notification.*

- (c) Changes to any submitted information shall be made by choosing change of address in the e-Subscription Form.

The e-Subscription Form is available in the GCAA website [www.gcaa.ae](http://www.gcaa.ae) under Civil Aviation Regulations. For any clarification or further information, please contact us on the following address:

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