

INFORMATION BULLETIN 17/2006

SUBJECT : 1) FORM 025 A - DATA SHEET FOR FOREIGN OPERATORS
2) FORM 025 B - DATA SHEET FOR FOREIGN REGISTERED AIRCRAFT

ORIGINATOR : DEPARTMENT OF AVIATION SAFETY AND SECURITY

STATUS : MANDATORY

ADDRESSED TO : CONCERNED FOREIGN OPERATORS OPERATING AND/OR INTENDING TO OPERATE IN U.A.E.

DATE : 02nd August 2006

OBJECTIVE

The objective of this Information Bulletin is to inform all Foreign Operators operating or intending to operate in the U.A.E. on the requirement to complete data sheet Form FSS 025 A (Foreign Operator Information) and B (Foreign Operator Aircraft Information) for foreign civil registered aircraft operating into the UAE.

APPLICABILITY

The requirement in Article 6 of the UAE. Civil Aviation Law and as stipulated in this Information Bulletin shall apply to all foreign operators operating or intending to operate in the territory of the U.A.E. or the airspace above its territory.

EFFECTIVITY

The requirements as stipulated in this Information Bulletin shall enter into force on **01st September 2006** and shall remain in force indefinitely unless earlier revoked, rescinded or modified.



GUIDELINES ON SUBMISSION OF FORMS

- a) The GCAA Forms FSS 025 A and FSS 025 B are required to be completed by all foreign Air Operators. The completed forms and its attachment shall be submitted to the respective Department of Civil Aviation (DCA) and Department of Transport – Civil Aviation (DOT-CA) i.e. the Airport Authority, where the aircraft is intended to operate prior to aircraft arrival into the U.A.E.
- b) Each DCA/DOT-CA shall maintain the above records either manually or electronically and shall be readily available upon request by the GCAA.
- b) Form FSS 025 B shall be submitted for each aircraft.
- c) Changes to any of the submitted information shall be reported to the concerned Emirate DCA/DOT-CA as soon as possible so that records can remain accurate and up to date.
- d) Both Form FSS 025 A and FSS 025 B are to be completed by the operator and endorsed by the State of Registry NAA.
- e) Documents to be submitted by the operator:
- A valid copy of the operator's Air Operator Certificate (AOC) or equivalent.
 - A copy of Certificate of Registration (C of R) for each aircraft.
 - A valid copy of Certificate of Airworthiness (C of A) for each aircraft.
 - A valid copy of Aircraft Insurance Certificate covering crew, passengers and third party liabilities for each aircraft
 - A copy of Radio Licence for each aircraft
- e) The forms must be completed in the English language.
- f) Both Form FSS 025 A and FSS 025 B shall be signed by the operator's authorized person.
- g) Both Form FSS 025 A and FSS 025 B shall be signed by the State of Registry NAA.
- f) GCAA Forms FSS 025 A and B are available from the DCAs/DOT-CA or on the GCAA website www.gcaa.ae.





Note: Form 025B shall include any waiver issued by State of Registry to the listed items in paragraph a) under GCAA Requirements as given below

GCAA REQUIREMENTS

- a) The aircraft must satisfy the airworthiness requirements of ICAO Annex 6, Part I. As a minimum, the aircraft shall be equipped with the following equipment which shall be operative on arrival in the U.A.E.:
- Flight Data Recorder (FDR), Cockpit Voice Recorder (CVR)
 - ACAS II
 - EGPWS
 - RNP 5
 - Mode S Transponder
 - And any other equipment as applicable in accordance with Part III of the U.A.E. Civil Aviation Regulations.
- b) The aircraft crew shall be familiar with the applicable rules, navigational and communication facilities, Air Traffic Control (ATC) and the U.A.E. AIP. The operating crew or the radio operator shall be proficient in the English language.
- c) All foreign operators are to subscribe to the U.A.E. AIP which is available from the GCAA Aeronautical Information Service (AIS) Section on the following contact numbers: +971 2 4054 386 or +971 2 4054 252.

For more information kindly contact the GCAA Department of Aviation Safety and Security, Regulation and Investigation Section at the following numbers: Tel: +971 2 4054 387 or +971 2 4054 433.

Best regards,



MOHAMED ABUBAKER FAREA
DIRECTOR AVIATION SAFETY AND SECURITY



GCAA

دولة الامارات العربية المتحدة
الهيئة العامة للطيران المدني
UAE General Civil Aviation Authority

DATA SHEET FOR FOREIGN AIRCRAFT OPERATING IN U.A.E. (To be filled by the aircraft operator and endorsed by the State of Registry National Aviation Authority)							
1.DATE OF APPLICATION:		2.OPERATOR:		3.STATE OF REGISTRY:			
4.REGISTRATION NO:		5.MANUFACTURER:		6.MODEL:		7.SERIAL NO:	
8.MAXIMUM TAKE-OFF WEIGHT:				9.YEAR OF MANUFACTURE:			
10. CERTIFICATES (Please attach copies)							
A. CERTIFICATE OF REGISTRATION (C of R) NO							
B. CERTIFICATE OF AIRWORTHINESS (C of A) NO AND VALIDITY							
C. INSURANCE CERTIFICATE (iaw Article 7 of U.A.E. Civil Aviation Law covering crew, passengers and third party liabilities)							
D. RADIO LICENCE							
12.MEL REVISION NUMBER/DATE:				13.AFM REVISION NUMBER/DATE:			
14.TCAS II: (Y OR N)		15.E-GPWS: (Y OR N)		16.MODE S TRANSPONDER: (Y OR N):		17.RNP5: (Y OR N)	
18.COCKPIT DOOR SECURITY (Y OR N):			19.MAINTENANCE PROGRAMME APPROVED BY STATE OF REGISTRY: (Y OR N)				
20.AIRCRAFT OPERATION IS UNDER AOC NO:							
I hereby certify that in accordance to records held by the Authority, the above information is true and correct. The operator is appropriately certificated and holds a valid Air Operator Certificate and that the aircraft issued with a valid Certificate of Airworthiness.							
OPERATOR				NATIONAL AVIATION AUTHORITY (NAA)			
Name/Position		Signature		Name of Authority		Signature	

- This form is to be submitted by the operator to the respective DCAs/DOT-CA (Airport Authority) where the aircraft is intended to operate.
- Complete separate form for each individual aircraft.

FSS 025 - B (01st August 2006)



GCAA

دولة الامارات العربية المتحدة
الهيئة العامة للطيران المدني
UAE General Civil Aviation Authority

DATA SHEET FOR FOREIGN OPERATOR OPERATING IN U.A.E. (To be filled by the aircraft operator)					
1.NAME OF OPERATOR:					
2.HEAD OFFICE ADDRESS:			CONTACT PERSON:		
			POSITION/TITLE:		
TELEPHONE NO:			FACISIMILE NO:		
EMAIL ADDRESS:					
3.ADDRESS IN U.A.E.			CONTACT PERSON:		
			POSITION/TITLE:		
TELEPHONE NO:			FACISIMILE NO:		
4.TYPE OF OPERATION: (TICK BOX BELOW or TICK IN THIS COLUMN IF PRIVATE OPERATOR)					
<input type="checkbox"/>	SCHEDULED PASSENGER	<input type="checkbox"/>	SCHEDULED CARGO	<input type="checkbox"/>	SCHEDULED PASSENGER AND CARGO
<input type="checkbox"/>	UNSCHEDULED PASSENGER	<input type="checkbox"/>	UNSCHEDULED CARGO	<input type="checkbox"/>	UNSCHEDULED PASSENGER AND CARGO
5.PROPOSED DESTINATION IN U.A.E.					
6.HANDLING AGENT:			7.MAINTENANCE PROVIDER:		
8.STATE OF OPERATOR:			9.STATE OF REGISTRY:		
10.AIR OPERATOR CERTIFICATE NO:			EXPIRY DATE:		
<p>■ hereby certify that in accordance to records held by the Authority, the above information is true and correct. The operator is appropriately certificated and holds a valid Air Operator Certificate and that the aircraft issued with a valid Certificate of Airworthiness.</p>					
OPERATOR			NATIONAL AVIATION AUTHORITY (NAA)		
Name/Position		Signature		Name of Authority	
				Signature	

This form is to be submitted by the operator to the respective DCAs/DOT-CA (Airport Authority) where the aircraft is intended to operate.

FSS 025 - A (01st August 2006)